

## Complete Healthcare Compliance Manual 2024 Resource: Sample Compliance Committee Meeting Agenda

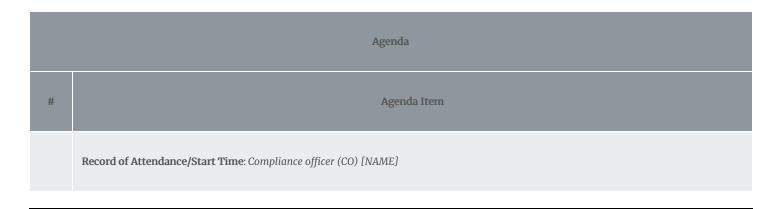
By Cornelia Dorfschmid

## [NAME] Health System

Regular Meeting of the

Corporate Compliance Committee (CCC)

Time: [TIME] [A.M./P.M]–[TIME] [A.M./P.M] [TIME ZONE]	Date: [MM/DD/YYYY]
Location: [ROOM NAME], [BUILDING NAME]	<b>Remote Access:</b> via [TEAMS, ZOOM, or Webex]
Members	Guests
•[NAME], [JOB TITLE]	•[NAME], [JOB TITLE]
• [NAME], [JOB TITLE]	• [NAME], [JOB TITLE]
• [NAME], [JOB TITLE]	• [NAME], [JOB TITLE]
• [NAME], [JOB TITLE]	
• [NAME], [JOB TITLE]	
• [NAME], [JOB TITLE]	



Agenda		
#	Agenda Item	
	Approval of Minutes: CO [NAME]	
	Compliance Program Update: CO [NAME]	
	New hire, hybrid work	
	Policies & Procedures and Code of Conduct Update Presenter(s) [NAMES]	
	Code of Conduct: revisions status	
	Exclusion Screening Policy: update	
	Conflict of Interest Policy: draft	
	Arrangements with Providers Policy: update	
	Billing Monitoring Policy: draft	
	Corporate Compliance Committee Charter: update	
	False Claims Act Policy: revision	
	Risk Areas, Auditing, and Monitoring CO, Presenter(s) [NAMES]	
	HHS OIG Work Plan: risk areas follow-up	

Agenda		
#	Agenda Item	
	Annual Risk Assessment: status	
	Annual Compliance Work Plan: progress report	
	Compliance score review/ metrics: update	
	Regulatory update: • Sunshine Act reporting requirements • 21st Century Cures Act Final Rule (information blocking) • COVID-19 blanket waivers • Telemedicine	
	External government audits update: • RAC • ZPIC • TPE • OIG	
	Annual Compliance Program Assessment: schedule and planning status	
	External audit: outsourced coding-audit status	

Agenda		
#	Agenda Item	
	<ul> <li>Regulatory update:</li> <li>Sunshine Act reporting requirements</li> <li>21st Century Cures Act Final Rule (information blocking)</li> <li>COVID-19 blanket waivers</li> </ul>	
	Compliance Training and Education Update: Presenter(s) [NAMES]	
	Board compliance training presentation: schedule and content	
	New employee orientation /HR meeting	
	General compliance training [YEAR]: vendor proposal for LMS /content	
	General compliance training: statistics	
	Coding compliance training: schedule and content	
	Exclusion Screening/Enforcement: Presenter(s) [NAMES]	
	LEIE screening: update on monthly [YEAR] results	
	Screening vendor: contract status	
	Effective Communication (Hotline/Disclosures): Presenter(s) [NAMES]	

Agenda		
#	Agenda Item	
	Hotline summary report: Q3/[YEAR]	
	Quarterly Compliance Newsletter: Q4/[YEAR] draft	
	HIPAA: Presenter(s) (e.g., Privacy Officer [PO]), Security Officer [SO]) [NAMES]	
	OCR disclosure/incident	
	Upcoming HIPAA security assessment	
	Open Forum: All	
	Adjournment/End Time [TIME] [A.M./P.M.] [TIME ZONE]	

[Confidential]

This document is only available to subscribers. Please log in or purchase access.

Purchase Login