

## SCCE Compliance 101 Third Edition

### Appendix 15. Sample Anti-Corruption Certification for Expense Reports

Anti-Corruption Questions	Answers
Have you reviewed all expenses submitted?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Were all expenses submitted according to policies and procedures?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If no, please explain:
	Were any exceptions approved by Senior Leader? <input type="checkbox"/> Yes. <input type="checkbox"/> No Approver: If no, please explain reason for submission of expenses:
Were any expenses related to Foreign Officials?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If Yes, please provide specific details: <ul style="list-style-type: none"> <li>Anything of value, including money, gifts, gratuities, meals, lodging, entertainment, and any other thing of value, whether made directly or indirectly, to a "Foreign Official?"</li> <li>Any giving through a third party, such as a local agent, consultant, attorney, or subsidiary?</li> <li>Any giving related to state officials/government agents, etc.?</li> </ul>

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

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