

Report on Medicare Compliance Volume 28, Number 26. July 22, 2019 After-Action Report for Emergency Preparedness Compliance

After conducting a training exercise, providers subject to the CMS regulation on emergency preparedness are expected to write an after-action report to document their drill and identify ways to improve it, says Nora O'Brien, CEO of Connect Consulting Services. The goal of an after-action report, like the one below, "is to identify any gaps in the plan" (Emergency Preparedness: 'Test Your Plan'; Infectious Diseases Are Added, RMC28, no. 26). Contact her at nora@connectconsulting.biz.

EMERGENCY MANAGEMENT FORM: Hot Wash Critique/After-Action Report

INSTRUCTIONS: (Leader in Charge – Complete and Return the Form to Emergency Management)

1. Event participants complete this form as a group immediately after the event, find a location to huddle.
2. **FEEDBACK IS USED FOR PROCESS IMPROVEMENT MEASURES ONLY, INDIVIDUALS ARE IN A NO-FAULT ENVIRONMENT.**
3. Circle the Event Type or Scenario, enter the Event Details and Participants, give the Details of the Situation and include the Precipitating Factors.
4. List any identified strengths (things that went well) and opportunities (things that did not go well).
5. The emergency response performance, strengths and opportunities should relate to the policies, procedures, forms, and available tools and resources.
6. **DO NOT use patient names or specific patient information.**

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